

Warehouse Lead

Northland Mechanical Contractors, Inc., a leading mechanical contractor in business since 1971, is seeking a highly driven full-time Warehouse Lead. Northland is focused on providing the highest quality services and solutions to our customers in and around the upper Midwest. Putting our client's interests first, we work hard to exceed customer expectations. Our highly trained staff are specialists in their fields and work as a cohesive team to deliver quality and dependable services to our clients.

Responsibilities will include the following:

- Receive inbound freight and unload trucks
- Notify team members of parts received
- Fulfill material and tool-related orders placed by field personnel
- Arrange deliveries of tools and parts to job sites
- Manage Tools: check in/out, clean, maintain, and repair as needed
- Label new tools
- Process material returns and paperwork, arrange delivery back to vendor
- Purchasing backup
- Occasional tool repair
- General shop cleanup and building maintenance
- Provide on-site assistance with fleet vehicles
- Other duties and tasks as assigned

Qualifications/Skills:

- Ability to obtain forklift certification
- Previous warehouse and mechanical industry experience are a plus
- A positive, courteous, and helpful demeanor
- Desire to work in a team environment to a common goal
- Must have a valid driver's license
- Ability to work independently in a fast-paced environment
- Computer skills including Microsoft Outlook, Excel and Word

Excellent compensation package provided including:

- Competitive salary commensurate to experience
- Medical and Dental Benefits available
- Paid holidays
- Generous Paid Time Off program
- Monday – Friday work week in office